

# **East Drayton Parish Council**

Minutes of a Meeting of the Parish Council held  
at 7.30pm on Tuesday, 19<sup>th</sup> January 2016  
in East Drayton Village Hall

## **Present:**

Cllr N Stanley Chairman

Cllrs A Stanley, M Goddard, D Jopling, R Small, H Mackintosh, I Stephens

In attendance: The outgoing Clerk, the incoming Clerk. Members of the public: 1  
(Mr S Ellis)

1. **Welcome to the new Clerk and Responsible Financial Officer.** The Chairman welcomed Mrs Gillian Squire as the new Clerk. Mrs Squire thanked the Chairman for his welcome and the outgoing Clerk, Mrs Pickard for her help and support.
2. **Apologies for absence** - no absences.
3. **Minutes of the meeting held on Tuesday, 17<sup>th</sup> November 2015** - were approved and signed.
4. **Matters Arising**
  - i) Updating of BKVC - Cllr Stephens to follow up.
5. **Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda item** - no declarations were made.
6. **Planning/Naming and Numbering:**
  - i) Location: Ashlea Farm, Low Street, East Drayton. Plot 2 now known as West Barn and Plot 3 now known as East Barn, Low Street, East Drayton, DN22 0LN.
7. **Correspondence:**

**Nottinghamshire County Council:**

  - a) Spending Proposals 2016-17 to 2018-19. Public consultation closes Feb 5<sup>th</sup> 2016. See [www.nottinghamshire.gov.uk/budget](http://www.nottinghamshire.gov.uk/budget) and village notice-board. In circulation folder.

**Bassetlaw District Council:**

  - b) Submission of neighbourhood Plan proposal by Tuxford Town Council. Details:

- Bassetlaw District Council offices in Worksop and Retford (9:00am - 4:30pm) or
- [www.bassetlaw.gov.uk](http://www.bassetlaw.gov.uk) type Tuxford Neighbourhood Plan into search engine, or
- <http://www.tuxfordneighbourhoodplan.org>

Any responses to [james.green@bassetlaw.gov.uk](mailto:james.green@bassetlaw.gov.uk) by 5pm on 8<sup>th</sup> Feb 2016

- c) Clarborough and Welham PC: currently consulting on their draft Neighbourhood Plan. To view : <http://www.clawenp.btck.co.uk> or <http://www.bassetlaw.gov.uk/everything-else/planning-building/neighbourhood-plans/clarborough-welham-neighbourhood-plan.aspx>

#### **NALC:**

- d) Invoice for the annual NALC Subscription
- e) DIS Extra - info from Notts. ALC- circulated weekly by email
- f) December and January Personnel Newsletters - circulated by email
- g) Training event - Insurance for new Clerks - sent to chairman
- h) Notts. CC consultation on spending - circulated by email
- i) Sources of Funding- Opportunities bulletin- circulated by email
- j) Website workshop for Parish Councils - circulated by email
- k) Provisional Local Government Finance Settlement 2016/17 and an offer to councils for future years. In circulation folder.
- l) National Planning Policy response deadline extended to 22 Feb. 2016- previously circulated by email
- m) Public contracts regulations - circulated by email
- n) Guide to celebrating the Queen's 90<sup>th</sup> birthday (beacons) - circulated by email

#### **POLICE:**

- o) Notts. Police and Crime Commissioner stakeholder meeting 14.12.15 - previously circulated to Chairman

#### **RCAN:**

- p) BCVS Weekly bulletin - circulated by email on a weekly basis
- q) CPRE Nottinghamshire newsletter
- r) RSN (Rural Services Network) 1.Fuel Poverty 2.Rural Transport 3.Rural Economy Spotlight 4.Rural Opportunities Bulletin 5.Rural Broadband 6.Rural Funding -circulated via email
- s) Weekly email News Digest - circulated via email
- t) Nottinghamshire Together - (to access info relating to the Voluntary and Community Sector, Social Enterprise and Job Vacancies in Notts) - circulated weekly via email

- u) Local Government Boundary Commission - Electoral Review of Nottinghamshire: Final Recommendations
- v) Idle Valley Nature Reserve newsletter- Dec 2015 - circulated via email
- w) Invitation to WPD's annual stakeholder workshop, January 2016- circulated by email

## 8. General Business

- i) Best Kept Village competition - Cllr Goddard was thanked for grass cutting and the Chairman and Cllr. Jopling for strimming to keep the verges tidy.
- ii) Interactive speed signs - the chairman confirmed that both posts were in situ (North Green and Top Street), the signs to be fitted on 20.01.16. EDF have financed both signs. The Chairman has thanked EDF for this sponsorship.
- iii) The 5 x 25kg bags of salt have been delivered.
- iv) For information - Dunham Parish Church was closed on 31<sup>st</sup> Dec 2015 and the parish has joined the parish of East Drayton. Both PCCs were dissolved and the inaugural meeting of the new parish PCC was held on 18<sup>th</sup> January 2016.

## 9. Meeting to be adjourned for public discussion -no public discussion

## 10. Finance

- a) Income - none
- b) Accounts for payment -
  - i) Outgoing Clerk's salary and expenses
  - ii) Annual NALC subscription. **ACTION- G Squire**
  - iii) Mower service and repair. **ACTION - G Squire**
- c) Balance of Accounts
  - TSB: £3,160.79
  - Nottingham BS: £1,855.99
  - Total £5016.78
- d) Transfer of funds - none required.
- e) Consideration of donations to village organisations - donations were made last year to
  - Parish Clock Fund
  - Churchyard Fund
  - East Drayton Sports Club

The Clerk was asked to contact Mrs Goddard and Mr and Mrs Bingham to ask if funds were required this year and for what purpose. **ACTION - G**

## Squire

- f) Appointment of new internal auditor - Mrs J Ellis has stepped down as internal auditor. Cllr. Mackintosh suggested Mr Malcolm Goodman be approached to take on this role. Cllr. Mackintosh will speak to him.

**ACTION - Cllr. Mackintosh.** The Clerk will write a letter of thanks to Mrs Ellis for her work over the past years. **ACTION - G Squire**

- g) Official Receiver's office re Douglas Tonks - no further news.
- h) Precept - The BDC Precept Requirement for 2016/17 was completed. The BDC Concurrent Grant to the Parish council has been reduced from £194 last year to £91 this year. The resulting impact is an increase of 38 pence per household. **ACTION - G Squire**

**11. Urgent Business**

- a) New Audit Regime - as of 2017 the new external auditors will be Grant Thornton.
  - b) Job Description and Contract of Employment for new Clerk - Mrs Squire to consider various draft job descriptions and present a new contract for discussion at the next meeting. The Chairman confirmed receipt of Mrs Squire's letter of acceptance.
  - c) Repair of village sign. The sign blew down in the recent high winds due to the base of the post being rotten. The Chairman and Cllr. Small will source a new post and Cllr. Goddard will arrange the re-instating of the post.
  - d) Road sign - the arm of the road sign at the crossroads, pointing to Stokeham, once again fell off. It has not been found. NCC have said there is no funding for a replacement. The Chairman will pursue this matter.
  - e) At this point County Councillor John Ogle joined the meeting with updates on the following issues -
    - Consideration of a Unitary Authority for the county. The suggestions that money could be saved on administration, Parish Councils would have more powers, and subsidies from NCC could be available for local services were noted.
    - Improvements in the relationship between Bassetlaw Hospital and Retford Hospital have been noted in terms of dissemination of information, finance and the avoidance of potential problems.
    - Rural Broadband. Any household in the outlying houses/farms of the village are entitled to a £350 voucher for the installation of satellite broadband through Contract 3 of the NCC scheme. Check the NCC website for details. Cllr Mackintosh agreed to include this information in the next Village Update.
- CCllr. Ogle then left the meeting.
- f) Cllr. Small noted that a number of bollards had been knocked down on the verges of Darlton Rd.

- g) Mr Ellis confirmed that under expenditure transparency regulations, any item over £100 (including donations) is declared on the finance page of the village website.
- h) For consideration at the next meeting - Cllr. Stanley suggested 4 more planters were purchased, to be sited at each of the village signs on entry to the village, to enhance the village. Cllr. Stephens to investigate.

**12. Date and time of next meeting:** The next meeting of the Parish Council will take place on **Tuesday 15<sup>th</sup> March at 7:30pm.**

There being no further business, the Chairman thanked everyone for attending. The Chairman thanked Mrs Pickard for her hard work and dedication as Clerk to the Parish Council for the past 13 years and on behalf of the Parish Council, wished her well for the future. The Chairman declared the meeting closed at 8:40pm.

Signed.....  
Cllr Neil Stanley, Chairman, East Drayton Parish Council

Dated.....