

East Drayton Parish Council

Minutes of the Annual Meeting of the Parish Council held
at 7.30pm on Tuesday, 21st July 2015
in East Drayton Village Hall

Present:

Cllr N Stanley, Chairman

Cllrs A Stanley, D Jopling, H Mackintosh, I Stephens and Cllr R Small.

In attendance: CCllr J Ogle and the Clerk. Members of the public: 1

1. **Apologies for absence** were received from Cllr M Goddard.
2. **Minutes of meeting held on 19th May 2015** – were approved and signed.
3. **Matters Arising**
 - i) Footpath to the side of St Peter's Church – The Chairman reported that this had been cleared earlier today. Laura Summers, Rights of Way Officer at Notts CC will be contacting Mrs Janet Goddard to request that the overhanging Church hedge could be placed on the PCC maintenance programme.
 - ii) Blocked village drains – The Chairman advised that Mr Ian Parker (Notts CC Highways) had actioned the work and a 'sludge gulper' had revealed a major blockage and no drain present in the area near The Limes on Long Lane. Johnny Davis from Notts CC Highways is currently investigating. Mr Wilson, owner of The Limes had contacted the Chairman to say he thought two culverts under the road were completely blocked. The Chairman suggested Mr Wilson liaise with Johnny Davis direct and gave him contact details.
 - iii) BKVC plaque in the village hall – the Chairman had contact Mr Jim Simpson, who felt he would be unable to undertake the engraving. Item to be retained on agenda.
 - iv) Register of Interest forms – the Clerk confirmed that Parish Council members' forms were now available on the village website and Bassetlaw District Council as part of the Transparency Code.
4. **Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda item** – no declarations were made.
5. **Planning**
 - i) Location: Westholme, Top Street, East Drayton. Proposal: Retrospective application for one taper kerb and six dropped kerbs. Application No: 15/00551/HSE. Planning Portal Ref: PP-04156745. Parish Councillors previously consulted; no objections. Comments submitted by Clerk to Bassetlaw District Council.
6. **Correspondence**

Nottinghamshire County Council:

 - a) Notts and Nottingham Replacement Waste Local Part Two: Sites and Policies Document: informal consultation on proposed site selection methodology. Circulated via email.
 - b) County Council Civic Service 2015 – Sunday, 28th June 2015 at Southwell Minster – invitation previously circulated – no one available to attend.
 - c) Notts Broadband connection voucher scheme. Circulated via email.

Bassetlaw District Council:

 - d) Email forwarded previously: Consultation on Draft Shireoaks Neighbourhood Plan.

- e) Notice of Neighbourhood Plan submitted by Elkesley Parish Council. Circulated via email.
- f) Biggest Ever Survey to Uncover True Impact of Policing and Crime in Rural Areas. Via email.
- g) Parish Forum meeting 22nd June 2015 – previous minutes and agenda (circulated via email). Notes from meeting. In circulation folder.
- h) Email from Philip (Technical Specialist, Web Applications) new Parish Council pages now live on BDC website: <http://data.bassetlaw.gov.uk/browse-the-catalogue/parish-councils.aspx>

NALC:

- i) DIS Extra – Info from Notts ALC – circulated via email weekly.

Police:

- j) County-wide events to collect signatures to stop PCSO cutbacks. Circulated via email.
- k) Police and Crime Commissioner Paddy Tipping – invitation to take part in national rural crime survey. Previously circulated via email.
- l) Rural East Bassetlaw – Safer Neighbourhood Committee – Minutes from meeting and notice for 8th July 2015 (previously circulated via email).

RCAN:

- m) Broadband connection in rural Bassetlaw – information on a new initiative. In circulation folder.
- n) Local Area Forum – next meeting 10th June at Wheatley VH; circulated via email.

General:

- o) The Pensions Regulator – legal duties – staging date for East Drayton is 1st May 2017.
- p) Rural Services Network – Weekly Email News Digest circulated by email.
- q) Rural Vulnerability Service – Fuel Poverty – June 2015 – circulated via email.
- r) Nottinghamshire Digital Champions Network – launch event 4th June 2015 – circulated via email.
- s) BCVS Weekly Bulletins – circulated via email.
- t) BCVS – Promoting State of the Sector Survey at:
<https://cresrsurvey.shu.ac.uk/snapwebhost/s.asp?k=143228729241> Previously circulated via email.
- u) Boundary Commission: Review of electoral arrangements for Nottinghamshire County Council.
www.consultation.lgbce.uk and www.lgbce.org.uk
- v) Nottinghamshire Together – (single point of access for all information relating to the Voluntary and Community Sector, Social Enterprise and Job Vacancies in Nottinghamshire). Circulated via email.

7. General Business

- i) Best Kept Village Competition – East Drayton is through to the second round of judging (6th to 25th July).
- ii) Roads/footpaths repairs – previously it was understood maintenance was scheduled to be actioned via the 2016-17 highways budget, but the Chairman reported that some remedial work near the Church gate has already been carried out.
- iii) Notts CC road safety notices. The Chairman reported that he had recently seen eye-catching signs in Saltfleetby “It’s 30 for a reason. We live here, slow down”. Cllr Ann Stanley had contacted the Lincs Road Safety Partnership for details of a contact in Nottinghamshire. As a result Notts County Council has delivered six such notices for display around the village. The signs will have a plywood backing and no planning permission is required. Mr Ellis AGREED to include a picture of the signs on the village website.
- iv) Interactive speed sign – the Chairman advised that the new interactive sign would be erected in the village during early August.

- v) Rural Isolation Conference (24.6.15). Cllr Ann Stanley attended and reported it was well run with interesting content; she had put together a folder of information taken from the conference (including two books of good practice) and this would be placed in the circulation folder. She briefly outlined a few points:
- *40% of our population lives outside Retford and Worksop.*
 - *Bassetlaw is 640 sq km – a third of Nottinghamshire*
 - *Identification of rural deprivation; this not just older people; the young, those with mental health difficulties, single parents or young mothers – it was across all sections of the community.*
 - *25% of the population are over 65 in Bassetlaw*
 - *There are 6,190 single householders over 65 years of age*
 - *The large number of children who have to be transported to school; Forty per cent of children within the Tuxford and Trent region live over 2km away from the nearest primary school.*
 - *Information from the conference will be used as a measure to try and reduce the number of unnecessary A&E visits*
 - *There are over 300 voluntary services available for the public to access in Bassetlaw*
 - *Interesting note: Village shop vending machines offering bread, milk, cat/dog food, everyday necessities that are re-stocked every day. Currently very successful on university campus, but at purchase price of £30,000 are only beginning to be installed in some larger villages.*
 - *Cleric from Diocese spoke about the already excellent resources for people to meet in villages, that were not booked up – the village Church and he suggested we look to these more.*
- vi) Modifications to village website to accommodate the Transparency Code. Mr Ellis confirmed these were now in place.

At this stage CCllr Ogle joined the meeting and advised that recently East Markham has had planning granted for outside the village envelope. Currently there is a shortage of housing in the area and it was up to the District Council how they remedied this. There are plans for 2,500 houses over the next ten years; 1,500 have already been earmarked; they are below target. Normally East Markham would have expected from the Site Allocation 11 houses to be built over five years. However, eight houses have just been granted outside the village envelope. Officers advised the Council that as they were short of housing within Bassetlaw, they would likely be agreed at Appeal anyway. CCllr Ogle urged members to be 'on the ball' should such a situation arise in the village.

The Chairman thanked CCllr Ogle for his support concerning the drainage problems within the village and confirmed all was now in hand.

CCllr Ogle concluded by saying the Boundary Commission had recommended cutting his seat down which he said would be more equitable for the country vote. CCllr Ogle left the meeting.

8. Meeting adjourned for Public Discussion – no comments were made.

9. Finance

- a) Income – None.
- b) Accounts for Payment
 - i) The Council APPROVED payment of £25.20 to the Chairman for replacement strimmer head. **ACTION: S Pickard**

- ii) The Council APPROVED payment of £68.10 to the Clerk for expenses incurred (as listed and placed in circulation folder). **ACTION: S Pickard.**
- iii) The Council APPROVED payment of £42.60 to the Clerk being PAYE paid to HMRC on behalf of the Council (due to payroll providers now in receivership).
- iv) The Council APPROVED payment of £89.53 to Mr S Ellis for continuation of the village website. **ACTION: S Pickard.**

c) Balance of Accounts

The account balances as at 21st July 2015 were:

	£	
TSB		2,864.52
Nottingham BS		<u>1,855.99</u>
		4,720.51

- d) Transfer of Funds – not required
- e) The Clerk confirmed she had purchased two bottles of wine; one for Mrs Ellis as a token of the Council’s appreciation for undertaking the annual internal audit and also one bottle for Mr Ellis in gratitude for the work he undertakes concerning the village website. The Chairman added his thanks on behalf of members for Mr Ellis continued support and asked that it be recorded in the minutes.
- f) Payroll provider - Douglas Tonks of Leeds, the Parish Council’s payroll providers, have now gone into receivership and information regarding the Official Receivers is awaited, despite the best actions of the Chairman and the Clerk. The Clerk’s net salary for the last quarter was authorised by Parish Councillors and the tax element paid yesterday to HMRC by the Clerk. HMRC report funds owing from the previous financial year but have advised this could be looked at in the future. The Clerk had sought advice from NALC who had conducted a county-wide survey regarding pay methods and the majority use HMRC Basic PAYE Tools. The Clerk has therefore initiated an in-house payroll function, utilising this HMRC compliant (free) software. **ACTION: S Pickard**

10. **Urgent Business**

- i) **Representative required from Parish Council for Village Hall Committee** – discussion followed. To be agreed at the next meeting.
- ii) **Request for PC to fund CCTV** – the Chairman reported he had been approached by a parishioner concerning the Parish Council funding CCTV around the village due to a recent burglary. The Chairman had sought advice from Bassetlaw District Council and Nottinghamshire Highways but concluded this was prohibitive for various reasons; including the village having Conservation status (therefore cameras could not be fixed to poles), necessitating co-operation from parishioners to allow them being mounted on the side of private property, being required to blend into surroundings, involving full planning permission together with a convincing case - the staffing/co-ordination and appropriateness of monitoring the units was also discussed.

11. **Date and time of next meeting** – The next meeting of the Parish Council will take on **Tuesday, 15th September 2015, 2015 at 7.30 pm.**

There being no further business, the Chairman thanked everyone for attending and declared the meeting closed at 8.30 pm.

Signed

Cllr Neil Stanley, Chairman, East Drayton Parish Council

Dated