

# East Drayton Parish Council

## Minutes of a Meeting of the Parish Council held at 7.30pm on Tuesday, 18<sup>th</sup> March 2014 in East Drayton Village Hall

### Present:

Cllrs N Stanley, Mrs A Stanley, R Small, M Goddard, I Stephens and H Mackintosh. In attendance: the Clerk, S Pickard. Members of the public: 0.

1. **Apologies for Absence** – were received from PC Bailey.
2. **Minutes of meeting held on 21<sup>st</sup> January 2014** – were approved and signed.
3. **Matters Arising**
  - a) Overhanging branches at property on Top Street. The Chairman reported that the hedge had been cut back, but the footpath needed attention and he had requested this be undertaken by the County Council.
  - b) Roof repairs had now been undertaken to the village hall; the ceiling is badly stained in the entrance and builders will return to repair this.
  - c) Grit bag – Cllr Small said he had still been unable to gain access to the container.
  - d) Drain cover to Retford Road; not yet remedied, but email received from Johnny Davies at Highways dept on March 14<sup>th</sup> acknowledging this is outstanding. In addition there are now many potholes appearing on Long Lane onto Low Street, Top Street, North Green and Retford Road. A request for survey of the roads should be sought from Ian Parker. **ACTION: S Pickard.**
  - e) Re-instatement of street night lighting – now back on.
4. **Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda item** – there were no declarations.
5. **Planning – there were no planning matters.**
6. **Correspondence**
  - Bassetlaw District Council:
    - a) Local Council Tax Benefit Support Grant; in circulation folder.
    - b) Parish Council support; in circulation folder.
    - c) Updated form for Application for Dispensation (in respect of a Disclosable Pecuniary interest); in circulation folder.
    - d) Bassetlaw Spring Clean/Big Tidy Up 21<sup>st</sup> April - 4<sup>th</sup> May 2014; Reply by 21<sup>st</sup> March 2014. East Drayton to participate: **ACTION: S Pickard.**
    - e) Photographic competition; Winter and Spring in the Park 2014; in circulation folder.
    - f) Bassetlaw Site Allocation Preferred Options Consultation (3<sup>rd</sup> February – 31<sup>st</sup> March 2014); in circulation folder.
    - g) Bassetlaw Rural Conference Agenda – Wednesday, 26<sup>th</sup> March 2014 at 6.30 pm Retford Town Hall. Chairman to attend.
  - NALC:
    - h) NALC Legal briefing L01-14 The Impact of the 2014 European Elections on the date of the Annual Parish Meeting (England); in circulation folder. As this year is an election year for East Drayton Parish Councillors, this will necessitate the Annual Parish Meeting to be moved to June or July, rather than next month. After discussion, it was AGREED to hold the Annual Parish Meeting on Tuesday, 17<sup>th</sup> June 2014.
    - i) NALC Financial briefing regarding repeal of the Local Government Act 1972 concerning requirement of all cheques to be signed by two councillors. In circulation folder.
  - General:
    - j) Harry Johnson Award 2014 (for best restoration of a building, or best new building within Nottinghamshire); in circulation folder.

- k) North Notts Community First Responders; request for funding; in circulation folder.
- l) Sport Relief – The Retford Mile – poster for noticeboard; in circulation folder.
- m) Clerks and Councils Direct March edition; in circulation folder.
- n) Police – Pre-Crime Unit – Crime Prevention Products order form. In circulation folder.

## 7. General Business

- i) Village Newsletter – Cllr Mackintosh agreed to add information concerning the new date for the Annual Parish Meeting in June, mention the Best Kept Village competition and dog fouling. The Chairman AGREED to cut the grass verges next week to keep on top of things, there will be a litter pick and Mr Strawson will be asked if he would attend to the area his end of the village.
- ii) Village bus shelter – the Chairman contacted the County Council concerning the poor quality of repairs and requested another site visit be made to finish the work; the contractors will revisit with the Chairman.
- iii) The Chairman circulated photographs of the late Mrs Taylor’s plaque in the bus shelter and it was AGREED to email copies of these to her son-in-law.
- iv) Fledgelings Pre-school playgroup reference on village website. The Clerk reported she had not received a reply from the playgroup contact and Steve Ellis will therefore update information on the website accordingly.

8. **Meeting adjourned for Public Discussion** – no members of the public present.

## 9. Finance

- a) Income – None.
- b) Accounts for Payment
  - i) The Council AGREED payment of £60.84 to NALC being subscription for the year. **ACTION: S Pickard.**
  - ii) The Council AGREED payment of £12.60 to the Clerk for expenses incurred. **ACTION: S Pickard.**
  - iii) The Council AGREED payment of £4.00 to Notts CPRE for entry to the Best Kept Village competition. **ACTION: S Pickard.**

### c) Balance of Accounts

The account balances as at 18<sup>th</sup> March 2014 were:

	£
TSB	1,750.07
Nottingham BS	<u>1,833.92</u>
	3,583.99

- d) Transfer of Funds – not required.
- e) St Peter’s church roof fund – the Chairman confirmed that the Parish Council had given £1,000 in total so far over the last two years. He was pleased to report they were very close to meeting the target (due to reimbursement of VAT paid) and he suggested the Parish Council make a donation of the last £500 of the previously agreed amount, in the next financial year. ALL AGREED.
- f) Donations to village organisations  
The Chairman advised two letters of thanks had been received regarding recent donations; Church roof fund from Mrs Ellis and from Mrs Goddard regarding the clock and churchyard fund.
- g) Audit of accounts for the year ending 31<sup>st</sup> March 2014  
The Clerk asked that Mrs Josie Ellis be asked to kindly undertake the internal audit of the accounts. ALL AGREED. **ACTION: S Pickard**

## 10. Urgent Business

There being no further business, the Chairman declared the meeting closed at 8.30 pm.

11. **Date and time of next meeting** – The next meeting of the Parish Council will take place on **Tuesday, 20<sup>th</sup> May 2014 at 7.30 pm (Annual Parish Council meeting)**

Signed \_\_\_\_\_ Date \_\_\_\_\_