

East Drayton Parish Council

Minutes of a Meeting of the Parish Council held
at 7.30pm on Tuesday, 17th September 2013 in The Blue Bell Inn,
East Drayton (unable to gain entry to the Village Hall)

Present:

Cllrs N Stanley, Mrs A Stanley, R Small, M Goddard, H Mackintosh and I Stephens. In attendance: the Clerk, S Pickard. Members of the public: 0.

1. **Apologies for Absence** – were received from PC Bailey, DCllrs K and S Isard and CCllr J Ogle.
2. **Minutes of meeting held on 16th July 2013** – were approved and signed.
3. **Matters Arising**
 - a) Sealed drain on Church Lane. Cllr Small advised that Highways will attend to the kerbs and re-connect the drain. In the meantime they will dig a grip to deal with excess water.
 - b) Best Kept Village competition update – East Drayton came third in the section overall. The Chairman and Cllrs Mrs Stanley reported they had visited all winning villages and taken photographs for future reference. Noted good features included a visitors' noticeboard and a very well organised Church information display.
 - c) Overhanging branches to property on Top Street. The Chairman AGREED to contact Bassetlaw District Council again as this should have been attended to during July/August. Other overgrown hedging etc on Low Street will be attended to by the Chairman. **ACTION: The Chairman.**
 - d) Removal of Darlton Road sign. The Chairman confirmed the sign near Mr David Strawson's first gate will now be re-sited near Stonegates. A new sign will be erected for Top Street. This should alleviate any future confusion, particularly when emergency vehicles are requested to attend.
4. **Declarations of Interest by Councillors** – there were no declarations.
5. **Planning**
 - i) Site Address: Millbeck Meadow, Southbeck Lane, East Drayton. Proposal: Erect single storey side extension (previously circulated and comments submitted; The Council had no objections). **ACTION: S Pickard.**
6. **Correspondence**
 - Nottinghamshire County Council:
 - a) Local Improvement Scheme (deadline for applications Friday, 27th September 2013). In circulation folder.
 - Bassetlaw District Council:
 - b) Town Centres consultation (night time economy). In circulation folder.
 - NALC:
 - c) Parish Forum – 2nd Sept 2013 at 7.30 pm at Retford Town Hall. In circulation folder.
 - d) NALC AGM – Wednesday, 13th November 2013 at Epperstone Village Hall at 7.30pm. In circulation folder.
 - e) Information re 4th edition of The Good Councillor's Guide. In circulation folder.
 - f) Employment Briefing – Pay Settlement 2013-14. In circulation folder.
 - General:
 - g) Community Lincs Insurance Services – Name change and new officer details. Retained by Clerk on file.
 - h) The Sir Stuart and Lady Florence Goodwin Charity advertisement. In circulation folder.

Police:

- i) PC Bailey crime report. In circulation folder.

7. General Business

- i) Parish Forum Meeting – The Chairman and Cllr Mrs Stanley attended the meeting on 2nd September 2013 and gave a brief report as follows:

- Forum meeting was attended by Nottinghamshire County Council, Bassetlaw District Council and a fair representation from Parish Councils and it was useful and informative. It was noted our DCllrs were not in attendance and no apologies were sent (representatives from Tuxford were disappointed).
- Looking at holding quarterly meetings to support the parishes across Bassetlaw.
- Intended to hold a half-day rural conference in Harworth and the Chairman will attend. The agenda that day will include:
 - The Rural Action Plan (central part of the conference, along with neighbourhood planning).
 - Parishes developing their own charter (basic format/blue print would be available).
 - Providing greater support for the clerk and councillors including IT support.
 - Improvement of internet connection.
 - Parishes being more aware of the older generation with particular emphasis on dementia – communities and community spirit. The Chairman and Cllr Mrs Stanley concerned the Parish Council is not experienced in this area.
 - Being more aware of young people and their having to travel outside of the village for amenities
- It was noted that in the Bassetlaw locality there are ten parishes that cannot form a parish council.

- ii) Village Newsletter – Cllr Mackintosh advised the next edition will be printed at the end of October to include Christmas activities. Mention will be made of the BKVC, thanks to all concerned for their efforts and a polite request to be mindful of winter maintenance in the garden/litter/general tidying. Also information concerning refuse collection and contents of same, reiterating the need to use the correct bin.

- iii) Village Postman – due to re-structuring, it was understood that the village postman may be moved to another patch. The Chairman made enquiries and, on behalf of the village, registered a complaint. It is now possible that the regular postman may be retained.

- iv) Laptop for Clerk – the Chairman reported that the Parish Forum meeting discussed the situation of clerks leaving their post and emailed information intended for Parish Councils being lost. For smooth running of Parish Councils, it was suggested each Council purchase a laptop/printer/memory stick solely for the use of Parish Council business by the Clerk. After discussion, the Clerk thanked the Council for the offer, but perhaps this needs a little clarity and the Chairman AGREED to make further enquiries. **ACTION: The Chairman.**

8. **Meeting adjourned for Public Discussion** – no members of the public present.

9. Finance

- a) Income – None.

- b) Accounts for Payment

- i) The Council AGREED payment of £28.43 to the clerk for expenses incurred.
ACTION: S Pickard.

c) Balance of Accounts

The account balances as at 17 th September 2013 were:	£
Lloyds	1,724.88
Nottingham BS	<u>1,833.92</u>
	3,558.80

d) Transfer of Funds – not required.

External Audit – The Clerk confirmed Grant Thornton had now completed the external audit and the Notice of Completion of Audit form was completed and will be posted on the village noticeboard for 14 days. **ACTION: S Pickard.**

10. **Urgent Business**

- i) Parish Council – to meet bi-monthly in future, with the proviso that Councillors retain the third Tuesday of every month should any planning matters arise and a meeting is required. It was also AGREED to retain all bookings of the village hall.
- ii) Email addresses for Parish Councillors – Cllr Small to contact the Clerk with email details when they are to hand.
- iii) Hedge overhanging flat roof near Village Hall. Cllr Stephens AGREED to attend to this. **ACTION: Cllr Stephens.**
- iv) Bassetlaw DC offer of Winter assistance – it was AGREED to take up the free five x 25kg salt and this to be delivered to the Chairman in due course.
- v) Cllrs Mrs Stanley suggested in order to give a lead to the village, she and Cllr Stanley plant crocus bulbs under the new village signs and on the triangle in the centre of the village.

There being no further business, the Chairman declared the meeting closed at 8.45 pm.

11. **Date and time of next meeting** – The next meeting of the Parish Council will take place on **Tuesday, 19th November 2013 at 7.30 pm**

Signed _____ Date _____