

# East Drayton Parish Council

Minutes of the Annual Meeting of the Parish Council held  
at 7.30pm on Tuesday, 20<sup>th</sup> May 2014  
in East Drayton Village Hall

## **Present:**

Cllrs N Stanley, Mrs A Stanley, M Goddard and H Mackintosh. In attendance: the Clerk, S Pickard. Members of the public: 2.

1. Apologies for absence were received from Cllr I Stephens, Cllr R Small and DCllrs K and S Isard.

The Clerk took the chair and asked for nominations as follows:

## **2. Election of Officers:**

### **Chairman**

It was PROPOSED by Cllr Goddard and SECONDED by Cllr A Stanley that **Cllr Neil Stanley** be re-elected Chairman. ALL AGREED. Cllr Stanley accepted.

## **3. Vice-Chairman**

It was PROPOSED by Cllr Mackintosh and SECONDED by Cllr N Stanley that **Cllr Stephens** be elected Vice-Chairman. ALL AGREED. Cllr Stephens previously notified the Clerk he would accept the office, if elected.

The book of Declaration of Office was duly completed & signed and Cllr Stanley took the Chair.

4. **Minutes of meeting held on 18<sup>th</sup> March 2014** – were approved and signed.

## **5. Matters Arising**

- a) Road/footpath defects: The Chairman reported the situation was the same since the last meeting, with the exception of some potholes having been repaired. Matters outstanding include: a safety cut of grass verges at the A57 junction, drainage on Retford Road still not remedied together with the drain on the corner of Top Street and Church Lane. Cllr Goddard reported the drop kerbs are loose at Ashlea Farm on Low Street. **ACTION: S Pickard to contact Ian Parker.**
  - b) Overhanging branches on flat roof to rear of village hall have now been cut. Also regarding the village hall, the ceiling needs repair and there will be a fund raising event on 14<sup>th</sup> June 2014 for this.
  - c) Grit bag – Cllr Small as yet has still been unable to gain access to the container.
6. The Chairman advised he had met the Highways inspector and they had surveyed the state of the roads in the village together. He had been assured when funds were available the work would be undertaken.
  7. **Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda item** – there were no declarations.
  8. **Planning – there were no planning matters.**
  9. **Correspondence**  
National Government:
    - a) Employment Allowance (wef 6.4.14); Clerk has clarified this with payroll services; does not affect this Parish Council. In circulation folder.

Nottinghamshire County Council:

- b) Email from CCllr Ogle concerned at the lack of rural policing. In circulation folder.
- c) County Life 2014 – magazine. In circulation folder.

Bassetlaw District Council:

- d) Notice of uncontested election of Parish Councillors for East Drayton. In circulation folder.

NALC:

- e) Notice to confirm Legislative Reform Order has been formally made repealing s.150(5) of the Local Government Act 1972 which requires all cheques and other payable orders to be signed by two councillors. In circulation folder.
- f) Policy Consultation: Transparency Code for Parish and Town Councils with a turnover not exceeding £25,000. Under the new framework local councils with an annual turnover not exceeding £25,000 will be exempt from routine external audit. They will be subject to the new transparency requirements laid out in the draft Code.

<https://www.gov.uk/government/consultations/draft-transparency-code-for-parish-councils>

- g) DECC/Defra's Rural community energy fund – offering £20,000 grants to PCs to help them develop community energy projects. In circulation folder.
- h) Council Tax Support Grant meeting 24<sup>th</sup> April 2014 (chairman previously advised) to discuss any action to take. In circulation folder.
- i) Consultation on the operation of the National Planning Police Framework (information previously emailed to PCllrs – (due to response required by 1.5.14). In circulation folder.
- j) New/refresher councillor training at £25.00 per place on Thursday, 19<sup>th</sup> June at 7.30 pm Sturton-le-Steeple village hall; Discussed; training not required. In circulation folder.
- k) Village Greens – Landowner Statements. In circulation folder.

Police:

- l) Police Crime Panel meeting for Nottinghamshire – held on 28<sup>th</sup> April at 2pm in Retford Town Hall. A chance to hear from the Police commissioner, Paddy Tipping on how the Police Crime Plan is working or not (chairman previously advised). In circulation folder.

General:

- m) NHS Bassetlaw Clinical Commissioning Group – patients take control with telehealth monitoring devices. In circulation folder.
- n) Free home insulation poster for noticeboard

**10. General Business**

- i) Village Newsletter – Cllr Mackintosh confirmed he hoped to produce another newsletter before the first round of judging of the BKVC (9<sup>th</sup> June 2014).
- ii) Village bus shelter – the Chairman reported all work is now complete and the County Council had taken a photograph of Mrs Taylor's plaque, stating they were the owners of the shelter and didn't have this on record.
- iii) Bassetlaw Spring Clean – the Chairman reported he had completed two litter picks and envisaged another before the first round of BKVC judging. He voiced concern at the amount of MacDonald's rubbish.
- iv) Best Kept Village competition; discussion followed concerning a programme of grass cutting undertaken by the Chairman and Mr Strawson at his end of the village. The road sweeper is due in the village on 2<sup>nd</sup> June. The Tithe Barn/Church footpath is in need of strimming; Cllr Goddard's remit is bridleways and footpaths across agricultural land. After discussion, it was AGREED to offer to pay Cllr Goddard for any additional cutting back of verges if he submitted an invoice. The Chairman confirmed that the County Council was working to a schedule, on-time and they should be grass cutting in the village this week or next week.

- v) Bassetlaw Rural Conference held 26<sup>th</sup> March 2014. The Chairman reported that talks were given as follows:
- Carbons, Renewables and Minerals (basically, fracking).
  - Planning by the new planning officer – Cllr Mrs Stanley added that the officer had recommended people go to see her before submitting plans to the district council, so they would be more productive all round.
  - Mr Paddy Tipping, Police Commissioner. He was very positive and the Chairman had thanked him for his comments at the conference.
  - Conservation – the Conservation officer covered topics including the European money being spent in Tuxford making it now very presentable and the building at the side of the A1 at Markham Moor with the parabolic roof, which is understood to be Grade 1 listed.

11. **Meeting adjourned for Public Discussion** – no comments were made by members of the public present.

## 12. Finance

- a) Income – The Council noted receipt of £1,694.00 from Bassetlaw District Council being the first of two payments re the Parish Precept and grant.
- b) Accounts for Payment
- i) The Council AGREED payment of £20.48 to Eon for power supply to the phone box. **ACTION: S Pickard.**
  - ii) The Council AGREED payment of £170.44 to Community Lincs Insurance for insurance premium. **ACTION: S Pickard.**
  - iii) The Council AGREED payment of £30.00 to Cllr N Stanley for expenses incurred regarding preparation for the BKVC. **ACTION: S Pickard.**

c) Balance of Accounts

The account balances as at 20 <sup>th</sup> May 2014 were:	£
TSB	3,086.79
Nottingham BS	<u>1,844.92</u>
	4,931.71

- d) Transfer of Funds – not required.
- e) Adoption of Accounts for the year ending 31<sup>st</sup> March 2014 - The Council inspected the accounts for 2012/2013 and were ADOPTED unanimously. These were then signed by the Chairman and the Responsible Financial Officer. The approved accounts are attached to these minutes and form an integral part of them.
- f) Completion and signature of the Statement of Assurance - Section 2 of the Annual Return for the year ending March 31<sup>st</sup> 2014 was completed by the Council members and signed by the Chairman in preparation for the internal audit, by Mrs Josie Ellis. **ACTION: S Pickard.**
- g) St Peter's Church roof fund – the Chairman confirmed that the Parish Council had given £1,000 in total so far over the last two years. The Chairman had requested a financial update and it was AGREED to await hearing this from the PCC before considering a further donation.

## 13. Urgent Business

- a) Recent speed limit enforcement by PC Bailey undertaken in the village. It was AGREED to contact him to request feedback. **ACTION: S Pickard.**

There being no further business, the Chairman declared the meeting closed at 8.30 pm.

14. **Date and time of next meeting** – The next meeting of the Parish Council will take place on **Tuesday, 17<sup>th</sup> June 2014 at 7.30 pm with the Annual Parish meeting following immediately afterwards at 8pm.**

Signed \_\_\_\_\_ Date \_\_\_\_\_