

East Drayton Parish Council

The next Meeting of the Parish Council will be held on
Tuesday, 15th May 2018 at 7.00 pm in the Village Hall

AGENDA

- 1. Apologies for Absence**
- 2. To confirm and sign minutes of meeting held on 17th April 2018**
- 3. Election of Chairman**
- 4. Election of Vice Chairman**
- 5. To consider matters arising from above minutes**
 - i) Henry Small memorial bench, North Green
 - ii) Proposed temporary road closure, North Green
 - iii) Any other matter not listed above
- 6. Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda items.**
- 7. Planning**
- 8. Correspondence – see separate sheet**
- 9. Urgent Business**
 - (i) Lamp post poppies – request by Tony Jackson
 - (ii) **GDPR compliance –**
 - a. To consider the appointment of a Data Protection Officer
 - b. To adopt the Data Map
 - c. To adopt the Data Protection Policy; Subject Access Request Procedure; Data Breach Policy and Records Retention Policy
 - d. To adopt the Privacy Notices
 - e. To receive completed Security Compliance Checklists from all Councillors
 - f. To confirm the council is registered as a Data Controller with the ICO.
 - g. To publish the documents in (b), (c) and (d) on the village website.
- 10. Meeting to be adjourned for Public Discussion.**
- 11. Finance**
 - a) Income
 - b) Accounts for Payment
 - c) Balance of Accounts
 - d) Transfer of Funds
 - e) Annual Governance Statement 2017-18 (section 1 Annual Return)
 - f) Accounting Statements 2017-18 (section 2 Annual Return)

12. General Business

13. Date of next meeting – the next meeting will take place on Tuesday, 19th June /
17th July 2018 at 7.00 pm.

Gillian Squire
Clerk of the Council
6th May 2018

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