

East Drayton Parish Council

The Annual Meeting of the Parish Council will be held on
Tuesday, 24th May 2016 at 7.30 pm in the Village Hall

AGENDA

- 1. Apologies for Absence**
- 2. Election of Chairman**
- 3. Election of Vice-Chairman**
- 4. To confirm and sign minutes of meeting held on 19th April 2016**
- 5. To consider matters arising from above minutes**
 - i) The Clerk's Contract of Employment to be signed and dated
 - ii) Village notice board
 - iii) Mill Lane street sign
 - iv) Any other matter not listed above
- 6. Declarations by Councillors of any disclosable pecuniary interest(s) in any agenda items.**
- 7. Planning – no planning matters**
- 8. Correspondence – to be circulated before the meeting**
- 9. General Business**
 - i) Best Kept Village Competition
- 10. Finance**
 - a) **Income**
 - b) **Accounts for Payment**
 - i) Mrs J Stone - plants for the new planter £66.37
 - c) **Balance of Accounts**
 - d) **Transfer of Funds**
 - e) **Completion and signature of the Annual Governance Statement, Section 1 of the Annual Return for the year ended 31st March 2016.**
 - f) **Approval and signature of the Accounting Statements 2015/16 (Section 2) following internal audit.**
- 11. Urgent Business**
 - i) Register of Members' interests
- 12. Date of next meeting – the next meeting will take place on Tuesday, 19th July 2016 at 7.30 pm.**

Gillian Squire
Clerk of the Council
30th April 2016

Fulwood, Church Lane, East Drayton, DN22 0LH
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